



RAIN GARDEN AND NATIVE PLANTING AREA REGISTRATION FORMS

The City of Indianapolis is encouraging the use of rain gardens and native planting areas. Many rain gardens and native planting areas have vegetation over 12". It is important to fill out and submit this form for a rain garden and/or native planting area to avoid a weed citation. The registration is FREE. Please see below for the process to follow:

If you are planning on building/constructing a new rain garden or have an existing rain garden or native planting area, please use the following steps:

- Go to www.indy.gov/sustainindy and use the following [resources](#).
 - Frequently Asked Questions
 - Permitting Guidance
 - How to Build/Construct a Rain Garden & Native Planting Area
 - Customized Planting Plans
 - Locate Material Suppliers
 - Operation & Maintenance Guidance
 - Registration Form

If you have an existing rain garden and/or native planting area start process here.

- Fill out and submit registration form to: raingardens@indy.gov or mail a copy to 200 E. Washington Street, Rm 2460 Indianapolis, IN 46204.
- Receive acceptance letter and sign. Place sign in rain garden and /or native planting area.
- Properly maintain in accordance with Operation & Maintenance Guidance
- Re-Register after 5 years from date of receiving acceptance letter.



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REGISTRATION FORM

Please complete this form and send it to raingardens@indy.gov or mail a copy to 200 E. Washington Street Rm 2460 Indianapolis, IN 46204 Attn: Office of Sustainability Rain Garden and Native Planting Area Program.

1. Name of Property Owner: _____

2. Street address of Property where rain garden and/or native planting area program will be located:

Street Address: _____ City: _____ State: _____ Zip: _____

3. Property Owner Address (if different from address of proposed rain garden and/or native planting area program location)

Street Address: _____ City: _____ State: _____ Zip: _____

Parcel Number: _____

4. Email Address: _____

5. Check the appropriate registration:

- New Rain Garden
- Existing Rain Garden
- New Native Planting Area
- Existing Native Planting Area
- Re-Registering a Rain Garden (every 5 years)
- Re-Registering a Native Planting Area (every 5 years)

6. Area of rain garden or native planting area (approximate square feet): _____

7. If this is a rain garden, is it at least ten (10) feet from the house: Yes No

8. If this is a rain garden number of downspouts directed to it: _____

9. Have you identified a location for a City of Indianapolis Rain Garden and Native Planting Area Program sign on your sketch in 10a: Yes No

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10a. Sketch your existing rain garden or native planting area plan below (or attach a separate sheet) giving approximate dimensions, showing its relationship to your home and street, and noting the plant types you used in each area. (NOTE: the number of plants of each species will be estimated.)

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10b. Provide a photograph of the existing rain garden or native planting area.

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I agree that I have/will:

1. Read and understand all the information provided in the registration.
2. Followed the guidelines on the OOS website to build your Native Planting Area or Rain Garden.
3. Avoided planting within utility and drainage easements and road right-of-way areas.
4. Place a 'CITY OF INDIANAPOLIS RAIN GARDEN or NATIVE PLANTING AREA' sign (unless a variance was granted) and have this registration and agreement form filed at property.
5. Allow the site to be published on the City of Indianapolis's location map.
6. Maintain the rain garden or native planting area in accordance with the Rain Garden and Native Planting Area Maintenance Guidance and Tips (<http://www.sustainindy.org/water-and-land.cfm>).
7. Re-register my rain garden or native planting area every five (5) years from the date this agreement is signed.
8. Communicate to any subsequent property owner or realtor what the rain garden or native planting area is designed to do and how to maintain it.

Except if arising from or out of the City of Indianapolis fault or negligence, I agree to indemnify and defend the City of Indianapolis, and will hold harmless the City of Indianapolis, and assign from any claims, expenses, or damages including attorney's fees, arising from my participation in this agreement.

I certify to the best of my knowledge that the information included in this application is true, complete, and accurate and I agree with the terms listed above.

Applicant's Signature: _____

Applicant's Name (Please print): _____

Date: _____ Date Received by the City of Indianapolis – Office of Sustainability: _____



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